

Young Enterprise NI Volunteer Health & Safety Policy



Young Enterprise NI considers the Health and Safety of all its stakeholders (students, staff, teachers and educational establishments, board and programme volunteers, supporting companies and organisations and the general public) to be of the highest priority. Young Enterprise NI is committed to developing a proactive Health and Safety culture as a means of ensuring everyone involved in its activities and on its premises are protected from hazards and risks.

Young Enterprise NI will strive to create a healthy and safe environment for all its activities and continually develop and maintain procedures and practices that provide safety for all its stakeholders.

Young Enterprise NI understands its responsibility to comply with current legislation and keep abreast of new legislation and will regularly review its Health and Safety Policy and Procedures to take these into account along with recent performance and changes in the working environment.

Young Enterprise NI understands that the age and experience of students requires special consideration and recognises that student health and safety is best ensured through the forethought of trained staff and volunteers, through the application of risk assessment procedures prior to activities and through vigilance during activities.

Young Enterprise NI activities involving students do not happen on Young Enterprise NI premises. Young Enterprise NI is committed to ensuring that the health and safety policies and procedures of host venues including

educational establishments are discussed and implemented with the establishment and with Young Enterprise NI stakeholders as appropriate.

A general risk assessment has been completed covering volunteering activities which take place in schools, and individual risk assessments are carried out at external events, both organised by Young Enterprise NI and other bodies.

Young Enterprise NI is committed to including clear Health and Safety guidance and instructions within its programme and other materials to enable staff and volunteers to operate Young Enterprise programmes safely.

The Chief Executive of Young Enterprise NI is responsible for the Health and Safety in Young Enterprise NI and together with the Financial Controller will provide guidance and support to the Young Enterprise staff to implement appropriate operating procedures.

In case of emergency:

- Call **999** in case of serious incident
- Make the Young Enterprise NI/school staff member aware
- Call Young Enterprise NI Head Office on **028 9032 7003**
- If appropriate, complete a Volunteer Accident Report Form

A copy of this Policy can be found at
www.yeni.co.uk/volunteer